



6000 Georgia Ave #5 - West Palm Beach FL 33405  
Tel: (561) 845-6577 - [info@northcostaffing.com](mailto:info@northcostaffing.com)

### New Customer Information Sheet

Firm Name \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

Physical Address \_\_\_\_\_

City \_\_\_\_\_ ST \_\_\_\_\_ ZIP \_\_\_\_\_

Phone \_\_\_\_\_ Email \_\_\_\_\_

Owner's Name \_\_\_\_\_

Billing Contact \_\_\_\_\_ Billing Phone \_\_\_\_\_

Our billing and payment schedule is on a weekly basis.

All invoices are to be paid at Northco, Inc. corporate office at: 6000 Georgia Ave #5 – West Palm Beach, FL 33405

**We guarantee your satisfaction, if you are not happy with the employee, simply call us by 5:00 p.m. on the day you had the problem, and there will be no charge for that day. After 5:00 pm, no adjustments.**

**I understand there will be a \$2,000 placement fee for each Northco Employee stolen by my company. This fee is enforceable up to 6 months after leaving their employment with Northco, Inc. After 320 billable hours, employees can be employed by customer on their payroll for a \$750 fee.**

**We file notice to the owner on all jobs.**

**Northco, Inc.'s work week starts Monday and ends Sunday.**

**Over 40 hours in one week is billed at time and a half.**

#### Hourly Rates

General Laborer	\$22.50
Carpenter Helper	\$27.50
General Carpenter	\$35.00
Trim Carpenter	\$40.00
Journeyman / Foreman	\$45.00

\*Davis-Bacon jobs are billed according to the prevailing wage rate. All certified payrolls (such as government, fire, police, Davis-Bacon, etc.) will be billed at 1.6 times total hourly pay, including benefits. Please call our office to get the billing rate. Certified Payrolls are usually only for Government Jobs.

**Please initial to verify that you have read and fully understand all the Northco, Inc. terms stated above \_\_\_\_\_**



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Northco, Inc. supplies skilled trades people to contractors and developers in Florida, our main office is in West Palm Beach.

All our employees work on a full-time basis and are paid weekly, not daily, thereby giving you **top quality, reliable help** when you need it. All our workers have their own tools and transportation, and they are fully covered by Worker's Compensation and \$1 million in liability insurance. We also handle all the payroll and tax liabilities, freeing you from book-keeping responsibilities and the hassle of hiring, all of which makes you more profitable. You also use our employees only when you need them, so you don't have to carry extra people on your payroll.

**We guarantee your satisfaction. If you are not happy with the employee, simply call us by 5:00 p.m. on the day you have the problem, and there will be no charge for that day.**

Hourly Rates	
General Laborer	\$22.50
Carpenter Helper	\$27.50
General Carpenter	\$35.00
Trim Carpenter	\$40.00
Journeyman / Foreman	\$45.00

The customer agrees to carefully review all invoices and time sheets and promptly notify Northco in writing of any claimed errors, discrepancies, objections, miscalculations or disputes within two days from the date on the invoice. If the customer fails to do so in writing, the customer agrees to the correctness, accuracy, fairness and amount of the invoice and expressly waives any claim to the contrary. All certified payrolls will be billed at 1.85 timestotal hourly pay.

**Please initial to verify that you have read and fully understand all the Northco terms stated above\_\_\_\_\_**



**Summary of Terms**

As a representative of our company, we accept full responsibility and liability and agree to hold harmless Northco, Inc. for any occurrence that takes place while Northco, Inc employees are performing under our supervision and direction. I also agree to be responsible for all OSHA safety and training standards. The customer agrees to carefully review all invoices and time sheets and promptly notify Northco, Inc. in writing of any claimed errors, discrepancies, objections, miscalculations or disputes within two days from the date on the invoice. If the customer fails to do so in writing, the customer agrees to the correctness, accuracy, fairness and amount of the invoice and expressly waives any claim to the contrary. Amounts past due will incur interest at 18% per anum and should it become necessary to refer this account to an attorney for collections, applicant agrees to pay all costs of collection, including reasonable attorney's fees. In the event any litigation is brought to enforce or interpret the terms of this agreement, the prevailing party in such action shall be entitled to recover its attorney's fees and all costs and expenses incurred before the institution of the action, after the institution of the action, and on appeal, including attorney's fees and associated costs incurred for determining the actual amount of the attorney's fees and cost award. "Cost" is defined to include, but is not limited to, attorney's fees. Long distance calls, copies, postage, courier service fee, overnight delivery fee, attorney's travel time, all depositions, witness fees, expert witness fees, expert witness travel time, and each and every cost associated with the litigation or effort to collect sums due here- under, and the parties specifically agree that the award of costs is not limited to those set forth in the Statewide Uniform Guidelines for Taxation of Costs in Civil Actions. No extension of terms for debts shall be allowed. Accounts with past-due balances are subject to cancellation without notice. We have a daily guarantee on all men. If for any reason you are not satisfied with the work performed, you must call us by 5:00 p.m. ON THE DAY you were not satisfied and there will be no charge for that day. No back charges accepted beyond the daily guarantee. I also understand that there will be a \$2,000 placement fee for each Northco, Inc. employee hired and employed by my company. (This means if you steal our employee, there is a \$2,000 fee). This fee will be enforceable up to 6 months leaving their employment with Northco, Inc. After 320 billable hours, employees may be employed by the customer on their payroll for a \$750 fee. All certified payrolls (such as government, fire, police, Davis-Bacon, etc.) will be billed at 1.6 times total hourly pay, including benefits.

In consideration of your extending credit to \_\_\_\_\_,  
I (we) the undersigned do hereby jointly and severally guarantee the payment by said firm, together with all late fees and costs of collection.

The signature (s) below also grant Northco, Inc. the right to make all necessary inquiries to further evaluate this establishment of credit.

I (we) jointly and severally personally guarantee the full performance (payment) by the applicant herein.

Agreeing to the terms and conditions herein above stated.

\_\_\_\_\_  
Signature / Guarantor

\_\_\_\_\_  
Address

\_\_\_\_\_  
Printed Names

\_\_\_\_\_  
City, State, Zip Code